



Southeast Florida Regional TMC Operations Committee (SEFRTOC) Meeting MINUTES

**Tuesday, November 29, 2005 – 10:00 am
District 4 SMART SunGuide TMC - Executive Conference Room**

Meeting called by: Dee McTague

Facilitator:

Attendees: Fred Levinson - FTE, Mike Washburn – FTE, John Scarpellino – ITMS, Bob Murphy – ITMS, Dee McTague – Broward TMC

Agenda

- 1) Committee Staffing Structure – Choose a Chair and Co-Chair
- 2) Review of Regional ITS Maps and Database
- 3) Regional Response to Hurricane Wilma
- 4) Goals 2006
- 5) Next Meeting

Committee Staffing Structure

Discussion: Tabled until such time as a determination is made by the ITS Coalition Executive Committee as to whether the chair is required to be DOT.

Need to update committee member list

Conclusions:

Action items:

Discuss with Steve Corbin

Person responsible:

Dee

Deadline:

ASAP

Update Committee Member List

Dee



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Review of Regional ITS Infrastructure Maps

Discussion: Just a reminder that everyone was to provide updates to ITS Coalition. All confirmed that they had.

Conclusions:

Action items:

Person responsible:

Deadline:

Regional Response to Hurricane Wilma

Discussion: **Strengths of format**

Consistent meeting times (10 am & 4 pm) with call-in number

Timely, comprehensive minutes (i.e. Turnpike liaison at state EOC was able to report on status of other districts)

Excellent member participation

Weaknesses identified

Everyone needs to adhere to reporting requirements

Loss of communication post storm

Conclusions: Current format is successful. Continue to identify alternate means of communication

Action items:

Person responsible:

Deadline:



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2006 Goals

1. Statewide 511 System – Evaluate through regular QA/QC, Develop a working relationship with RTMC with the goal of providing accurate and timely information
2. Review Lessons Learned – Hurricanes
3. Center-to-center cross training of Operations staff – Formulate a working plan to have operators spend time at other centers on a regular basis. The plan should include an outline of expectations and objectives.
4. Collocation Possibilities – Actively work to bring other partners into the TMC
5. TIM Participation – Provide a regular SEFRTOC presence at TIM meetings. Develop action items to bring to the table. Work to increase partner participation.
6. Statistics – Must work to collect regional coordination statistics for reporting purposes on a real-time basis.
7. Miscellaneous – Additional Operator involvement and training to include participation at meetings (SEFRTOC and TIM), cross-training at Lake Worth Dispatch Center and with Road Rangers

Conclusions:

Action items:

Person responsible:

Deadline:

Next Meeting

Discussion: The next meeting date has been changed to January 4, 2006 at the Turnpike. Date changed due to Holidays.

Conclusions:

Action items:

Schedule a conference room and send invitations

Person responsible:

Fred Levinson

Deadline:

12/2005